

CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
DURGAPUR – 713209

NOTICE INVITING TENDER

- (1) Tenders are hereby invited for the work of **“Procurement of stone boulders and laying of dry stone masonry retaining wall beside Executive Guest House at CSIR-CMERI Colony, Dgp-9”** from contractors of appropriate class of CPWD, Railways, MES, Post & Telegraph Department and / or from those who have carried out similar works for CSIR, Semi-Govt. Organisations on a Single Contract amounting to **Rs. 6,79,900.00 (Rupees Six lakh seventy nine thousand nine hundred only)**, **Two contract works amounting Rs. 5,09,900.00 (Rupees Five lakh nine thousand nine hundred only) & Three contract works amounting Rs. 3,40,000.00 (Rupees Three lakh forty thousand only)** and above. The tenderers are required to produce proof of fulfilling these conditions along with the latest **Income Tax Clearance Certificate, VAT & Service Tax** while making request for issue of Tender Documents.
- (2) Estimated cost is Rs. **8,49,815.00/- (Rupees Eight lakh forty nine thousand eight hundred fifteen only)**
- (3) Time for carrying out the work will be **One Month** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
- (4) Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of **Administrative Officer, CMERI, Durgapur**.
- (5) Tenders should be on the specified form (non-transferable) which may be obtained from the office of **Administrative Officer, CMERI, Durgapur 713209** during office hours on payment of **Rs. 500.00 (Rupees Five hundred only) (non-refundable)**.
- (6) Tenders should be submitted in double sealed covers super scribed with the name of the work, date and time of opening written both on the inner and outer envelopes. This will be received up to. Tenders should be dropped in the tender box placed at **Works Cell** before the closing date and time indicated. In case these are sent by post these should be sent by Regd. post/Speed post addressed to **Administrative Officer, CMERI, Durgapur - 713209**. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.
- (7) The Earnest Money amounting to **Rs. 17,000.00 (Rupees Seventeen thousand only)** as demand draft or pay order of a schedule bank and drawn in favour of **Director, CMERI** should accompany of tender. Tender received without earnest money will be invalid.
- (8) The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- (9) Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.

- (10) The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between **Administrative Officer** and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE : A person shall be deemed to be relative of another if, and only of, (a) they are members of Hindu undivided family; or (b) they are husband and wife ; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

- (11) Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work; validity beyond 90 days from the date of opening shall be by mutual consent.
- (12) The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
- (i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
 - (ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
 - (iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
- (13) The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
- (14) Before tendering, the tenderer shall inspect the sites to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locally including stacking of materials, installation of tools and plants (T & P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstances.
- (15) Earnest Money will be forfeited if the contractor fails to commence the work as per letter of award.
- (16) Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
- (17) Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Condition of contract.
- (a) **DEFECT LIABILITY PERIOD:** 12 (Twelve) months from the date of completion of the specific job as certified by the employer.

- (b) **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE :**
Since the completion time of the work is One Month hence full and final payment shall be done.
- (c) **SECURITY DEPOSIT:** A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to him.
- (d) **COMPENSATION:** Contractor shall pay as compensation an amount equal to one per cent or such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement, for every week that the work remains un-commenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten per cent of the estimated cost of the work as shown in the agreement.

Particulars of Materials	Rates at which the material will be charged to the contractor			Place of delivery
	Unit	Rs. (Figures)	Rupees (Words)	

18. Schedule showing approximate quantity of materials to be supplied by the Employer under clause: 6 of the General Conditions of contract for works contracted to be executed and the rates of which they are to be charged for

NOTE : The Tenderer shall ensure that particulars in the above form are filled in by the Engineer he submits the tender. Notwithstanding anything stated elsewhere, the quoted rates should be exclusive of service tax.

Construction of a portion of a drain and rising of height of car parking place in front of main building at CSIR-CMERI, Durgapur