

Expression of Interest (EOI)

For

Seeking Expression of Interest (EOI) for engagement of Technical and Business Development Consultants for consultancy/marketing of different technologies of CSIR-CMERI - Durgapur

1.0 LETTER OF INVITATION

CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE

(Ministry of Science & Technology, Govt. of India)

M. G. Avenue, Durgapur-713209, WB

No.BIS/EOI-2/2022

Dated:

Dear Sir/Madam,

CSIR- Central Mechanical Engineering Research Institute (CMERI) invites sealed Expression of Interest (EOI) from Individuals as consultants for undertaking the Consultancy / Marketing of the different technologies developed at CSIR-CMERI – Durgapur.

The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. is enclosed.

The EOI Document is also available on the CMERI website www.cmeri.res.in.

You may submit your responses in sealed envelopes as prescribed to the undersigned latest by **17th January, 2022 upto 17.00 hrs.**

CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE

(Ministry of Science & Technology, Govt. of India)

M. G. Avenue, Durgapur-713209, WB

Ph. No.9434778128, Fax(0343)-2548204

Website:www.cmeri.res.in email:bdg@cmeri.res.in

Queries if any may be referred to the “Head Business Innovation & Skill”, at the above mentioned address.

The Last date of Submission of the EOI is **20th January, 2022.**

Yours faithfully,

Dr Anjali Chatterjee
Chief Scientist & Head, Business Innovation & Skill Group

Encl.: EOI Document.

2.0 Background:

CSIR-Central Mechanical Engineering Institute (CMERI), a National Laboratory under the aegis of Council of Scientific & Industrial Research (CSIR) and one of the premier Institute engaged in Research & Development of Mechanical Engineering. It is associated with several National and International Programs, desires to engage /empanel marketing consultants for marketing of different technologies developed at CMERI, Durgapur purely on temporary basis. Eligibility of consultant, Scope of work and Terms & Condition of empanelment for business consultancy / marketing are given below:

Eligibility:

The marketing consultant(s) could be any legal entity, individual(s) /group of specialists/experts, corporate entities such as Firms/Companies/Societies/Trusts etc. Individuals who have been retired from Government/Semi-Government/Public sector organization(s).

Qualification Criteria:

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

The Applicant should be an individual, Graduates / Engineers, of Indian Citizenship, below the age of 70 years, with minimum 5 years of experience in the relevant field.

The applicant should not have been blacklisted by any Central Govt. / State Govt. / PSU / Govt Bodies.

Scope of work:

1. Evolving of business plans and strategies.
2. Carrying out market/demand surveys.
3. Identifying and developing markets(s)/client(s) for the IP/ Knowledgebase.
4. Negotiations and contracting of the IP/ Knowledgebase
5. Skill development activities
6. Carrying out techno-economic survey/evaluation.

Terms & Condition of empanelment for business Consultancy / Marketing:

1. General terms:
 - a. The consultant(s) shall be engaged for above mentioned scope of work for the technologies attached as Annexure A;
 - b. The roles, rights and responsibilities of consultant(s) as per the above scope;
 - c. The period of engagement of consultant could be upto one year only.

2. Payment/ Fee Amount

1. Upto 5% of amount realized from business development with a new customer for Technical services;
2. Upto 8% of amount realized for identifying a customer for knowledgebase licensing;
3. Upto 15% of amount realized for locating a customer for licensing IP.

The payment for a particular job will be done after the realization of money at CSIR-CMERI.

3.0 Validity of Offer:

The offer of EOI against this document shall be valid for a period of One Year after the signing of the agreement.

4.0 Instructions to the Marketing Consultant:

1 The Expression of Interest is to be submitted in the manner prescribed below: -

The Expression of Interest consisting of, Contact Details, Experience along with their Credentials. Additional information, if any may be submitted in sealed envelope.

2 EOI Documents have been hosted on the website www.cmeri.res.in and may be downloaded from the website.

The Applicants are expected to examine all instructions, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of the proposal.

3 Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. CSIR-CMERI reserves the right to withdraw EOI and or vary any part thereof at any stage. CSIR-CMERI further reserves the right to disqualify any Applicant, should it be so necessary at any stage.

4 Last date of submission of EOI:

The last date of submission of EOI is **20th January, 2022 (17.00 hrs.)**