

OFFICE MEMORANDUM**Guidelines on maximum period of extension for thesis submission after Open Colloquium**

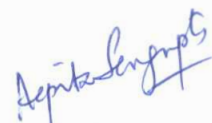
The Senate at its 12th Meeting [Item No. 15(i)] had introduced time limit for thesis submission after approval of Synopsis of the study. The Senate at its 19th Meeting (held on October 16, 2017), further reviewed the same and approved provisions enabling extension of tenure of completion of PhD beyond six years on a case to case basis.

The approved modified guidelines in this regard is as follows:

- (i) *The PhD thesis can be submitted any time within six months after clearing the DAC IV through Open Colloquium.*
- (ii) *Submission beyond 6 months will require Dean's approval for the requested extension period (maximum upto additional 6 months), on the basis of satisfactory reasons for the delay/extension. The permission, if granted, will be recorded at Dean/Associate Dean's level under intimation to the Associate Director (Academic), AcSIR.*
- (iii) *If the thesis is not submitted within one year (i.e., six months of usual time plus six months of extension, if granted) of clearing the Open Colloquium, student will have to request Chairman, Senate (through the respective Dean) for continuation of the registration before the expiry of the granted period of one year. If such a request of the candidate is admitted, he/she will have to re-appear for Open Colloquium and clear the same within one month and must submit his/her thesis within the next eleven months of re-clearance of the Open Colloquium.*
- (iv) *No further request for reappearance for Open Colloquium will be considered.*
- (v) *During this period of special extension of one year, fees payable will be double and four times of the usual semester fee in the follow-up first and second semester, respectively. Further, fee charged will be for full semester(s), even if period covered is only part of the semester.*

All these provisions/relaxations and compliances thereunder must be completed within the period which is permitted (i.e., usually six years from date of enrollment) for completion of degree as per UGC guidelines.

The notification is being issued with approval of the competent authority.

A handwritten signature in blue ink, appearing to read 'Arpita Sengupta', is written over a faint, larger version of the same signature.

(Arpita Sengupta)
Senior Manager and
Non-Member Secretary to the Senate

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