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CSIR-Central Mechanical Engineering Research Institute
(Council of Scientific & Industrial Research)
Mahatma Gandhi Avenue, Durgapur-713209, West Bengal

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। a /No.26/27/2017-18/ESD

fnukd/Date: 26/01/2018

On-line **Percentage Rate** tenders are invited on two bid system from contractors of appropriate class of CPWD/PWD/Railways/MES/P&T/PSUs and/ or from those who have carried out similar works for Central/State Government, Autonomous Bodies, Semi-Govt. Organizations or working contractor of any CSIR Lab./Instt. For the following works. The tenderers are required to produce proof of fulfilling all the conditions along with copies of **EPF, ESI, PAN, GST no. and Valid trade licenses certificate**, while making request for issue of Tender documents.

Sl. No	Name of Work	1) Estimated Cost (Rs.) 2) Earnest Money Deposit (EMD) (Rs.)	Cost of Tender Document (Rs.)	Time of Completion	Defined work of similar nature	Publish Date & time	Bid Document Download start date & time	Bid Submission end date & time	Date & Time of Bid Opening	Experience (Last five years)
1.	Annual maintenance works (AMC Civil) for Masonry, Finishing, Carpentry, Water-proofing and Steel works of CMERI both old and new colony for the year 2018, Dgp-09.	1) 30,51,426.00 2) 61,030.00	500/-	12 (Twelve) Months	Civil Maintenance / AMC work	26/01/2018 9:00 AM	26/01/2018 9:30 AM	05/02/2018 2:30 PM	06/02/2018 3: 00 PM	At least 1/2 Civil. Maintenance works of Rs. 24.412 /18.309 Lakhs resp

Tenders can be obtained <http://www.etenders.gov.in>. Cost of tender document should be demand draft drawn in favour of Director, CMERI. Tender paper will be issued if the application is accompanied by tender paper cost & EMD. Validity of tender will be 90 days from the date of opening of tender. Earnest money in the form of demand draft should be drawn in favour of Director, CMERI. Estimated cost has been prepared based on DSR-16, WBPWD-15 and R.A. Cost of Tender documents is non-refundable & non-transferable. The contractor has to submit copies of satisfactory work completion certificate in respect of similar nature of work done i.e civil water proofing works in the last five years. A Civil and Electrical Contractor cannot give his consent to more then one bidder in case of composite works. Conditional tenders are liable to be rejected. By submission of a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, about the quality and availability of required quantity of materials and that the tendered rates will be adequate to complete the work as per specification with quantity. Tender will be rejected if white fluid is used anywhere in the Tender Document. Earnest Money is liable to be forfeited if the contractor awarded the work fails to start the work immediately and in any case within 10 (Ten) days from the date of work order. For further details regarding this tender or for further amendments, Corrigendum, extension of NIT or revision, etc., please visit our website <http://www.cmeri.res.in>, <http://www.etenders.gov.in> Director, CMERI reserves the right to reject any or all tenders without assigning any reason.

Special condition of contract : 1) The use of PPC (Portland Pozzalana Cement)/PSC (Portland Slag Cement) confirming of IS: 445 (latest edition) is permitted in the place of OPC (Ordinary Portland Cement) for all foundation and structural works. However no extra payment will be made in this account. 2) The contractor must produce the name of the authorized applicator of the manufacturer of the membrane along with authorization & certificate from the manufacturer. 3) The contractor must submit the bar chart for the execution of the work before the commencement of the work.

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(Administrative Officer)

CSIR-CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
DURGAPUR – 713209

NOTICE INVITING e-TENDER

- 1) On-Line **Percentage Rate** e-Tenders are hereby invited for the work of “**Annual maintenance works (AMC Civil) for Masonry, Finishing, Carpentry, Water-proofing and Steel works of CMERI both old and new colony for the year 2018, Dgp-09.**” from contractors of appropriate class of CPWD, Railways, MES, Post & Telegraph Department and / or from those who have carried out similar works for CSIR, Semi-Govt. Organisations on a **Single Contract amounting to Rs. 24,41,200.00 (Rupees Twenty four lakhs forty one thousand two hundred only) & Two contract works amounting Rs. 18,30,900.00 (Rupees eighteen lakhs thirty thousand nine hundred only)** and above. The tenderers are required to produce proof of fulfilling these conditions along with the latest **Income Tax Clearance Certificate, PAN, Valid registration under GST, Valid Trade License Certificate** interested parties may please bring along with original documents for verification.
- (1) Estimated cost is Rs. **30,51,426.00 (Rupees Thirty lakhs fifty one thousand four hundred twenty six only)** based on DSR-16, WB PWD -15 M.R and R.A.
- (2) Time for carrying out the work will be **12 (Twelve) Months** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
- (3) Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of **Administrative Officer, CMERI, Durgapur.**
- (4) Scanned copy of tender cost 1) **Rs. 500.00 (Rs. Five hundred only, non-refundable)** and 2) Earnest Money amounting **Rs. 61,030.00 (Rupees Sixty one thousand thirty only)** should be attached to the Tender. Tender received without cost of Tender cost and Earnest Money will be invalid. **The original Demand Draft in the form of EMD and Tender Cost should be submitted in the Works Cell before Tender opening date. Copy of all documents which submitted online should be kept (as hardcopy) in own custody for reference.**
- (5) **The Tenderer is to indicate the name and telephone no. of issuing agency of the completion certificate to enable General Technical Evaluation Committee to verify the documents if necessary. Tenderers or their Authorized Representative shall be required to present on date and time of opening Tenders along with all original credentials / certificates and one set of copies of all credentials / certificates in support of their eligibility, failing which their offer shall be rejected.**
- (6) **Original Tender Cost and EMD in form of DD as prescribed in Tender documents should reach in person or by post to Works Cell, CMERI, M. G. Avenue, Durgapur – 713209 before the date and time fixed for opening of the Tender failing which their offer shall be rejected and CSIR-CMERI will not be responsible for postal delay in any manner.**
- (7) In case of incomplete / doubtful credentials offer shall be straightway rejected and price bid of the same shall not be opened / evaluated. It may be noted that even after opening of price bid the credentials submitted found to be false/forged the offer submitted shall be rejected out rightly. No further clarification will be sought from the Tenderers.
- (8) In case of discrepancy in English and Hindi version, English version prevails.

- (9) **LIST OF DOCUMENTS/CREDENTIALS(.pdf format only) SCANNED AND UPLOADED IN e-Tendering**
- i) **Cost of Tender and EMD is approve mode as per Tender Documents.**
 - ii) **Certificate of Work Experience / Performance certificate : List of similar works completed in last five years including a) Agency from whom executed. b) Execution value of work. c) Stipulated and actual time of completion.**
 - iii) **Certificate of Registration GSTIN as applicable.**
 - iv) **PAN registration / Income Tax return, EPF & ESI**
 - v) **Undertaking for having gone through the Tender documents as per technical Bid.**
- (10) The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- (11) Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
- (12) The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Administrative Officer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE : A person shall be deemed to be relative of another if, and only of, (a) they are members of Hindu undivided family; or (b) they are husband and wife ; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

- (13) Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work; validity beyond 90 days from the date of opening shall be by mutual consent.
- (14) The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
- (i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
 - (ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
 - (iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
- (15) The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
- (16) Before tendering, the tenderer shall inspect the sites to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locally including stacking of materials, installation of tools and plants (T & P) etc., conditions affecting accommodations

and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstances.

- (17) Earnest Money will be forfeited if the contractor fails to commence the work as per letter of award.
- (18) Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
- (19) Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Condition of contract.
- (a) **DEFECT LIABILITY PERIOD:** 1+5 years from the date of completion of the specific job as certified by the employer.
- (b) **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE :** Rs. 2, 54,285.00 (Rs. Two lakh fifty four thousand two hundred eighty five only) per month.
- (c) **SECURITY DEPOSIT:** A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to him.
- (d) **COMPENSATION:** Contractor shall pay as compensation an amount equal to one per cent or such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement, for every week that the work remains un-commenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten per cent of the estimated cost of the work as shown in the agreement.
20. Schedule showing approximate quantity of materials to be supplied by the Employer under clause: 6 of the General Conditions of contract for works contracted to be executed and the rates of which they are to be charged for.
21. **The CMERI, Durgapur reserves the right to reject any or all the bids without assigning any reason thereof.**

NOTE : The Tenderer shall ensure that particulars in the above form are filled in by the Engineer he submits the tender. Notwithstanding anything stated elsewhere, the quoted rates should be as per schedule.