



No. AcSIR/8/1(1)-2017-Acad.

Dated: November 13, 2017

**OFFICE MEMORANDUM**

**Procedure for issue of the final degree/ diploma/ certificate**

The Senate at its 19<sup>th</sup> Meeting (held on October 16, 2017) approved emergency/ out of turn issuance of final degree certificates, only under the following circumstances, where there is a clear documentary evidence or official statement that Provisional Certificates are not acceptable:

(i) Pursue higher study/ post-doctoral research/ job abroad

Or

(ii) Take up residence abroad

The notification is being issued with approval of the competent authority.

A handwritten signature in blue ink, which appears to read 'Arpita Sengupta', is written over a horizontal line.

(Arpita Sengupta)  
Senior Manager and  
Non-Member Secretary to the Senate

**Distribution:**

All AcSIR Coordinators at CSIR Laboratories

**Copy to:**

Dr. Baldev Raj, Chairman, Board of Governors & Chancellor, AcSIR

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